

		दूरभाष /Telephone:044-28331011 फेक्स /Fax :044-28331113
<b>OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF          GST AND CENTRAL EXCISE,          TAMILNADU AND PUDUCHERRY ZONE</b> 26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034		

सी.सं.सं. C.No.II/31/03/2021-सं/स्था-प्रा.नि.CCA.Estt.

दिनांक/Date : 18.11.2021

Sub: Allocation of Stenographers Grade-I & II recommended for appointment by the SSC on the basis of result of Stenographer Examination, 2018 - Call letter for Document verification-**Second Chance** - Reg.

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With reference to the Board's letter F. No. A-12034/SSC/08/2018-Ad.IIIB dated 18.08.2021 allocating Steno-I & Steno-II recommended for appointment by the SSC on the basis of result of Stenographer Examination 2018, the following candidates are being given a **second chance** to attend the document verification. The candidates are directed to report to the undersigned at the address and date mentioned here under.

STENOGRAPHER GRADE - I				
SL. NO.	NAME S/Shri/Smt.	ROLL NO	RANK	DATE OF DOCUMENT VERIFICATION
1	JITESH ARORA	2201053465	158	10-12-2021
2	DEEPAK BISHT	2201045963	171	
3	SAGAR KUMAR	1601003257	180	
4	SHIVSHANKAR R	8204000500	187	
5	RITESH	1601000136	198	
6	DEEPAK RAWAT	2201024121	247	
7	HARPAL	2201062021	343	
8	PRAVEEN KUSHWAHA	2201062915	350	
9	VIVEK KUMAR MAURYA	3010011359	359	
10	PRAKRITI YADAV	3009004101	379	
11	KHUSHBU PRAJAPAT	2404002482	385	
12	DEEPAK VERMA	6005000730	415	
13	KANCHAN CHOUHAN	2201015387	417	
14	MOHAMMAD SHAHANAVAJ	2201043162	470	
STENOGRAPHER GRADE - II				
SL. NO.	NAME S/Shri/Smt.	ROLL NO	RANK	DATE OF DOCUMENT VERIFICATION
1	MOHD FAHEEM	3015600442	313	10-12-2021
2	PAYAL SINHA	2201031172	381	
3	V SAIRAM SUDHA	2201043398	384	
4	POOJA KUMARI	3206009140	392	

2. While reporting, the candidates are required to submit the duly filled in Attestation forms available on Chennai Commissionerate website <http://www.centralexcisechennai.gov.in/> in **Three sets without fail** along with original certificates in proof of :

- a) Date of Birth
- b) Educational Qualifications
- c) Community Certificate, if applicable
- d) PH/ Ex- Serviceman Certificate, if applicable
- e) Aadhaar Card and Pan Card
- f) Any other relevant document (which the candidate feels necessary)

3. The candidates are required to bring the attestation forms along with the Identity certificate and Character certificate duly attested from three different Gazetted Officers who have known the candidate for a minimum of two years. Available on Chennai Commissionerate website <http://www.centralexcisechennai.gov.in/>

4. The candidates are also required to undergo the prescribed medical examination. Hence, they are hereby directed to produce the "**Medical Certificate of fitness on first entry into Government Service**" in the enclosed Performa, obtained from a **Medical Officer not below the rank of Civil Surgeon** at their own cost.

5. Please visit the website of GST and Central Excise Chennai Commissionerate <http://www.centralexcisechennai.gov.in/> for more information.

6. Also, if the candidate has been issued with any Show Cause Notice (SCN), the reply of SCN along with proof of having sent the reply to the SSC should be brought at the time of verification without fail.

7. No travelling or other expenses will be paid by the Department for attending Certificate verification. It may be noted that the candidates have to make their own arrangements for boarding and lodging during the stay.

8. As per DOPT's instructions, physically handicapped candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format. The competent authority for issue of the Disability Certificate shall be a Medical board duly constituted by the Central or State Government. Certificate not conforming to the prescribed format will not be accepted.

9. It may please be noted that any request from the candidates for rescheduling of dates will not be entertained.

10. In the event of not reporting on the prescribed date for the Document Verification, it will be presumed that you are not interested in accepting the offer of appointment in the department and your nomination will be treated as cancelled and the dossier will be returned to SSC.

**Address for Reporting:**

Office of the Principal Chief Commissioner of Central Excise & Service Tax,  
Chennai Zone, 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai-  
600034.

Timing: 10:00 A.M.

Note: - For any query please contact on **044-28331011**



(T G VENKATESH)  
ADDITIONAL COMMISSIONER

**The Individuals (By Speed Post)**

- ✓1. Copy to: The Superintendent (Computer), Chennai - I - for displaying on official website.